



Oxford House College



Overseas Teacher Courses in London - 2011

Course Application, Dates and Fees

Please send this Application Form by Mail or Fax to: Oxford House College 30 Oxford Street, London W1D 1AU, United Kingdom
Tel: +44 (0)20 7580 9785 Fax: +44 (0)20 7323 4582 Email: london@oxfordhousegroup.com

Please tick boxes 1-10 to confirm you have completed each section of the Application Form

- | | | | |
|---|--------------------------|---|--------------------------|
| 1). Supplied Personal Information requested | <input type="checkbox"/> | 6). Arranged accommodation | <input type="checkbox"/> |
| 2). Given your Language Level | <input type="checkbox"/> | 7). Completed Marketing Questionnaire | <input type="checkbox"/> |
| 3). Confirmed your Course options | <input type="checkbox"/> | 8). Made your payment calculation | <input type="checkbox"/> |
| 4). Provided details of your Teaching History | <input type="checkbox"/> | 9). Selected and arranged payment | <input type="checkbox"/> |
| 5). Given details of Airport transfers | <input type="checkbox"/> | 10). Signed and dated the declaration below | <input type="checkbox"/> |

I, the undersigned, accept all the conditions of stay and enrolment outlined in the Oxford House College Terms & Conditions as detailed below

10). Signature:

Name (IN CAPITAL LETTERS PLEASE):

Date: _____

2011 Overseas Teacher Course Dates and Fees (in GBP)

Please see below for Comenius/Grundtvig Reference numbers

Creative Methodology (week 1) £265 per week

2011 Sessions from: 10/1, 7/2, 4/4, 9/5, 6/6, 4/7, 1/8, 5/9, 3/10, 7/11, 5/12

Creative Methodology (week 2) £265 per week

2011 Sessions from: 17/1, 14/2, 11/4, 16/5, 13/6, 11/7, 8/8, 12/9, 10/10, 14/11, 12/12

Creative Methodology (weeks 1 & 2) £530

2011 Session start dates for weeks 1 and 2 as above

Creative Methodology & Language Skills (week 1) £330 per week

2011 Sessions from: 10/1, 7/2, 4/4, 9/5, 6/6, 4/7, 1/8, 5/9, 3/10, 7/11, 5/12

Creative Methodology & Language Skills (week 2) £330 per week

2011 Sessions from: 17/1, 14/2, 11/4, 16/5, 13/6, 11/7, 8/8, 12/9, 10/10, 14/11, 12/12

Creative Methodology + Language Skills (weeks 1 & 2) £660

2011 Session start dates for weeks 1 and 2 as above

Professional Development (week 1) £265 per week

2011 Sessions from: 24/1, 20/6, 18/7, 15/8, 17/10, 21/11

Professional Development (week 2) £265 per week

2011 Sessions from: 31/1, 27/6, 25/7, 22/8, 24/10, 28/11

Professional Development (weeks 1 & 2) £530

2011 Session start dates for weeks 1 and 2 as above

Professional Development & Language Skills (week 1) £330 per week

2011 Sessions from: 24/1, 20/6, 18/7, 15/8, 17/10, 21/11

Professional Development & Language Skills (week 2) £330 per week

2011 Sessions from: 31/1, 27/6, 25/7, 22/8, 24/10, 28/11

Professional Development + Language Skills (weeks 1 & 2) £660

2011 Session start dates for weeks 1 and 2 as above

Comenius/Grundtvig course reference numbers

Search form: <http://ec.europa.eu/education/trainingdatabase/>

	Reference Number
Creative Methodology (week 1)	UK-2008-688-004
Creative Methodology (week 2)	UK-2008-689-004
Creative Methodology (weeks 1 and 2)	UK-2008-690-004
Creative Methodology and Language Skills (week 1)	UK-2008-750-003
Creative Methodology and Language Skills (week 2)	UK-2008-751-003
Creative Methodology and Language Skills (weeks 1 and 2)	UK-2008-752-003
Professional Development (week 1)	UK-2008-691-003
Professional Development (week 2)	UK-2008-692-003
<i>(week 2 course beginning 31/1 is unfunded)</i>	
Professional Development (weeks 1 and 2)	UK-2008-693-003
<i>(week 2 course beginning 31/1 is unfunded)</i>	
Professional Development and Language Skills (week 1)	UK-2008-753-003
Professional Development and Language Skills (week 2)	UK-2008-754-002
<i>(course beginning 31/1 is unfunded)</i>	
Professional Development and Language Skills (weeks 1 and 2)	UK-2008-755-002
<i>(week 2 course beginning 31/1 is unfunded)</i>	

1). Personal Details (CAPITAL LETTERS PLEASE)

Family Name: (Mr/Mrs/Ms/Miss)

First Name:

Sex:

Date of Birth:

Nationality:

Profession/Occupation:

Home Address:

City:

Country:

Postcode:

E-mail:

Contact Tel No. (Daytime):

(Evening):

Mobile:

Business Address:

City:

Country:

Postcode:

Next of Kin's Name:

Next of Kin's Tel. No.:

2). Your English language Level

Common European Framework of Reference for Languages -

The Overseas Teachers courses are suitable for those with an overall level of English at CEFR B2 or higher

B1 Intermediate, **B2** Upper-Intermediate, **C1** Advanced, **C2** Proficient

Please Tick

Written Level: B1 B2 C1 C2

Oral Level: B1 B2 C1 C2

Please complete and submit the Oxford House College English Test (at the end of this form) with your Course Application.

3). Course Hours, Course Selection & Start Date

Please tick one box: 20-hour course 25-hour course

Now tick 1 or more of the boxes below as appropriate:

Creative Methodology (week 1)

Creative Methodology (week 2)

Creative Methodology & Language Skills (week 1)

Creative Methodology & Language Skills (week 2)

Professional Development (week 1)

Professional Development (week 2)

Professional Development & Language Skills (week 1)

Professional Development & Language Skills (week 2)

Start Date - See page 2 for course dates: dd / mm

No. of weeks:

... Application Form continues - Page 3 of 7

Overseas Teachers Courses

Terms and Conditions

1. The course fees and deposit are valid only for the person, course[s] and dates specified on the Enrolment Form.
2. The Registration fee is non-refundable.
3. If you cancel your course before arrival due to visa refusal or you are refused entry to the UK, we shall refund your course fees in full minus a £100 cancellation charge. We need to see the original refusal letter in order to give you a refund. You must apply for refund within six months of refusal date. If you cancel your course before arrival for any other reason, no refund or credit will be given. If you cancel your course after arrival, leave it early, or miss any lessons, no refund or credit will be given, including in case of sickness.
4. The timetabling of the afternoon lessons is subject to change between 12.30-15.30 each day.
5. When necessary, the College reserves the right to alter the timetable and/or transfer students from one class or course to another, from one time of study to another, and to merge small classes or cancel classes and courses..
6. Class sessions have total breaks of up to 30 minutes.
7. During July and August, Oxford House College may use additional classrooms in local colleges / universities.
8. There is no reduction in fees where there is a UK public holiday.
9. You are strongly advised to organize medical and cancellation /curtailment insurance before travel.

4). Teaching History

How long have you been teaching English?

0-2 years 3-5 years 5-10 years 10-20 years 20 years+

Level(s) taught – CEFR

A1 A2 B1 B2 C1 C2 Mixed Ability

Ages of students you teach

4-6 7-9 10-12 13-15 16-18 18+

Age(s) your students start learning English: _____

Sizes of your classes: Min _____ Max _____

What books/resources do you use to teach English?

Do you have knowledge of any other languages?

Tick one box according to level of proficiency.

Language	native speaker	fluent	good	basic
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Do you teach any subjects other than English?

Do you teach other subjects through English (Content and Language Integrated Learning)?

5). AIRPORT TRANSFERS

Do you require a taxi transfer from the airport? Yes No

Arrival date: DD / MM / YY Arrival Time: _____

Airport: _____

Flight Number: _____ Terminal: _____

Do you require a taxi transfer to the airport? Yes No

Departure date: DD / MM / YY Departure Time: _____

Airport: _____

Flight Number: _____ Terminal: _____

Airport Transfers *

A private taxi will meet you at the airport and take you directly to your accommodation.

	One Person	Two Sharing
Heathrow	£75	£90
Gatwick	£85	£95
Luton/Stansted	£90	£105
London City Airport	£75	£90

Waiting time over 1 hour will be charged extra, to be paid by the student at the school.

*prices subject to confirmation

6.) Do you Require Accommodation? Accommodation Arrangement Fee (per person) £50

(Please refer to Accommodation Condition 6)

Yes

No

Duration of Stay

First night of stay: / / Last night of stay: / /

Types of Accommodation

If you wish to use our accommodation service you can choose to live in a 'Homestay' with a host family or in University residence during available times of the year.

Homestay Accommodation Fees (per week, in GBP)

	Zones 2 & 3		Zones 4 & 5	
	Single	Shared*	Single	Shared*
Self-Catering	135	125	115	105
Bed & Breakfast	135	125	115	105
Half Board	180	160	160	140

*Homestay Shared rooms are only available if you are coming with another person at the same time and leaving at the same time. Oxford House College is in Zone 1.
Use of the kitchen is for Self-Catering students only.

University Residences

Available in July and August, subject to confirmation

Prices are per week in GBP and are subject to confirmation

University Residences	Single	Shared	Single En-suite*
James Lighthill (Self-Catering) - Zone 1	-	-	227
Wigram House (Self-Catering) - Zone 1	202	171	-
Ramsay Hall (Bed and Breakfast) - Zone 1	231	-	-
Ramsay Hall (Half-Board) - Zone 1	270	-	-
Paragon (Self-Catering) - Zone 4	-	-	204

* Single room with private shower / WC

Choose Homestay Accommodation

Please write '1' in the box to indicate your first choice and '2' for your second choice.

Homestay Accommodation (Single)

Self-Catering

Bed & Breakfast

Half Board

Homestay Accommodation (Shared)*

Self-Catering

Bed & Breakfast

Half Board

If you require Homestay, which Zone? Zone 2 Zone 3 Zone 4 Zone 5

*If you are sharing with someone please tell us their full name:

Choose University Residence

James Lighthill House, Single with private shower / WC, Self-Catering

Wigram House, Single / Self-Catering

Ramsay Hall, Single / Bed and Breakfast

Ramsay Hall, Single / Half-Board

Ramsay Hall, Single / Half-Board

Paragon, Single with private shower / WC, Self-Catering

Choose your Personal Preferences

Do you have any special requests related to medical condition, allergies or diet?

Yes

No

Tell us more:

7). How did you hear about Oxford House College?

Comenius-Grundtvig Training Database

Comenius-Grundtvig National Agency

British Council From a colleague

Friend or relative Agent

Google Yahoo

Bing

Other - please give details: _____

Accommodation Terms and Conditions

1. In arranging accommodation, Oxford House College is acting as the supplier's agent.
2. The Accommodation Arrangement fee is non-refundable.
3. The accommodation rent is valid only for the person and dates specified. Any changes of dates must be notified to us in writing or by e-mail at least 2 weeks before the arrival date.
4. We reserve the right to allocate alternative accommodation without prior notification.
5. It is the student's responsibility to obtain the accommodation address before travelling to the United Kingdom.
6. Two weeks rent is non-refundable except in the case of a visa refusal.
7. If students in Homestay wish to leave earlier than the dates they have booked, they must give seven days notice to their host.
8. Confirmation of accommodation is subject to full payment of fees.
9. In July and August, the minimum booking period for Homestay is 2 weeks.

Homestay - Please note that most families do not allow smoking in the house and many British families have a pet in the house.

Marketing

We would be grateful if you would answer Question 7 for our marketing purposes. Thank you.

8). Payment

PAYMENT CALCULATION

Course Fees (in GBP)

Course fees in full + £50 Registration Fee £ _____

Or £150 deposit (£50 Registration Fee + £100 deposit) £ _____

Accommodation Arrangement Fees

Accommodation fees in full + £50 Accommodation Arrangement Fee £ _____

Or 2 weeks Accommodation fees + £50 Accommodation Arrangement Fee £ _____

Airport Transfers (fees quoted are subject to confirmation)

Airport Transfer *from* the airport £ _____

Airport Transfer *to* the airport £ _____

Total paid £ _____

Balance to pay £ _____

9). Method of Payment - Comenius-Grundtvig funding, bank transfer or credit card

I have applied for Comenius or Grundtvig funding

Have you received confirmation of funding yet? YES NO

I wish to pay by Bank Transfer

I have arranged a bank transfer for £ _____ (add £15 for bank charges)

Send your Bank Transfer to the College's bank account:

LLOYDS TSB, 32 Oxford Street, London W1D 1AX

Bank Sort Code: 30-98-71

Bank Account Number: 00017805

Account Name: Oxford House College Training

SWIFT/BIC Code: LOYDGB21006

IBAN Code: GB37LOYD30987100017805

I wish to pay by Credit Card (there is a 3% surcharge for credit cards)

Please charge £ _____ to my

Visa MasterCard DELTA Maestro/Solo

Credit card number

Valid from: mm / yy Expiry date: mm / yy Issue No.:

Name of Cardholder

Signature of Cardholder

Important Payment notes

You can pay in full now or pay the REQUIRED MINIMUM deposit.

Note: the Arrangement Fee is non-refundable

(Balance must be paid before you start)

You must send us or fax to us a copy of the Bank Transfer so that we can process your booking. Please ask the bank to give your name as a reference. Bank charges (if any) must be paid by you on arrival.

... Application Form ends - Page 6 of 7



/London /Oxford /Stratford-upon-Avon

Oxford House College

What did you learn today?

Teacher Training department, 30 Oxford Street, London W1D 1AU United Kingdom

Tel: +44 (0)20 7580 9785 Fax: +44 (0)20 7323 4582

email: london@oxfordhousegroup.com www.oxfordhousecollege.co.uk/teachertraining

Oxford House College English Test

Name: _____

Please mark answers in pen with a bold X in the correct box as in the example

- EXAMPLE: I ____ a student.**
a) are b) am c) is d) be
- ____ English?
a) Are b) Are you c) Is d) You are
 - No, I ____.
a) am not b) amn't c) aren't d) isn't
 - ____ the students.
a) That are b) That is c) These are d) This is
 - ____ old are you?
a) How b) What c) When d) Who
 - I haven't got ____ cigarettes.
a) any b) few c) little d) some
 - I am listening ____ my teacher.
a) at b) by c) from d) to
 - I ____ television now.
a) am watched b) am watching c) are watching d) is watch
 - ____ you want a drink?
a) Are b) Do c) Does d) Is
 - They ____ to this school every day.
a) are coming b) come c) comes d) is come
 - She dresses very ____.
a) prettier b) pretties c) prettily d) pretty
 - John is the ____ in the class.
a) more tall b) most tall c) taller d) tallest
 - You ____ see him tonight.
a) are b) have c) want d) will
 - I ____ do my homework.
a) can to b) have c) must d) need
 - You must pay ____ you begin.
a) always b) before c) ever d) soon
 - My teacher is the ____.
a) best b) better c) better than d) goodest
 - The windows ____ by the boy.
a) did break b) is broken c) was broken d) were broken
 - I asked him if he ____ a good day.
a) did had b) had had c) has had d) have had
 - ____ he has finished his work he can go home.
a) As soon as b) Then c) Therefore d) Until
 - He ____ us that he had been to Paris.
a) said b) say c) saying d) told
 - He asked her whether ____ London.
a) did she like b) had she liked c) she like d) she liked
 - Do you know if the train ____?
a) has already left b) is left now c) left since an hour d) went already
 - The garage ____.
a) is being rebuilt b) is rebuild c) rebuilds us again d) was building
 - He has had to ____.
a) be cutting his hair b) been cut his hair c) have his hair cut d) let his hair cut
 - The station is too far away ____ to.
a) by walk b) for walking c) to goes on foot d) to walk
 - I'd like ____ English.
a) perfecting my b) study c) to can speak d) to improve my
 - If you ____ the box, you will find a present.
a) are opening b) have opened c) open d) opened
 - If you were to drop it, it ____.
a) breaks b) broke c) will break d) would break
 - Didn't you ____ play tennis?
a) have used to b) to use c) use to d) used to

- My father enjoyed ____ the dinner.
a) cooking b) is cooking c) the cooking d) to cook
- I was walking along the road when the car ____.
a) crashed b) crashes c) had crashed d) was crashing
- Tomorrow you ____ leaving England.
a) are going to b) can c) did d) will be
- By five o'clock he ____ Manchester.
a) has arrived b) is arriving c) is reaching d) will have reached
- These machines ____.
a) have to regulate b) need regulated c) need regulating d) need to regulate
- If all goes well, I ____ home before six o'clock.
a) am b) should be c) will have been d) would be
- If it had been sunny, I ____ gone out.
a) can have b) have c) will have d) would have
- Do you know what ____ to do?
a) am I required b) I am required c) I am requiring d) I require
- Don't forget ____ me a newspaper, John.
a) buying b) that you buy c) to bought d) to buy
- Whenever there was a visitor, the dog ____ to the door.
a) is running b) was running c) will run d) would run
- He is an engineer in ____.
a) cotton industrial b) cotton industries c) cotton industry d) the cotton industry
- Although my sister ____ in the team, we still lost.
a) had playing b) was played c) has playing d) played
- I was very ____ in the story.
a) interest b) interested c) interesting d) interests
- He advised me ____ the doctor.
a) see b) seeing c) that I see d) to see
- I ____ travelling by tube.
a) am not used to b) didn't used to c) do not use to d) used to
- He didn't come home last night. I wish that he ____.
a) did b) had c) has d) have
- I am going to a wedding. I need to ____.
a) be cleaning my suit b) cleaned my suit c) cleaning my suit d) have my suit cleaned
- Which would you ____ have, gold or silver?
a) better b) could c) prefer d) rather
- My brother has been in hospital. I wonder how he ____.
a) gets on b) has got across c) is getting away d) is getting on
- The man said he did not ____ to walk.
a) bother about b) care for c) mind having d) much mind
- Although he confessed to the crime, the judge let the boy ____.
a) alone b) come in c) forgive d) off
- The student could not answer the question, so she ____.
a) gave away b) gave into c) gave off d) gave up

office use only

grammar score: 1-15 16-23 24-30 31-40 41-47 48+

interview score: 1 2 3 4 5 6

interviewer: _____

date: _____



Oxford House College
What did you learn today?